Dunstable Public Library Board of Trustees
Meeting Minutes
April 30, 2025

Location: Virtual Meeting
Meeting summarized using an AI Meeting Summarizer, reviewed and edited by Amy Watson.

Attendees:

- Amy Watson (Trustee & Chair)
- Jayne Barnes (Trustee)
- Robyn DeAngelis (Trustee)
- Maureen Strauss (Director)

Meeting called to order at 7:05pm

Key Discussion Points

1. Approval of Previous Minutes
    a. The minutes from March were reviewed and approved with some minor spelling corrections.

2. Budget Discussion
    a. Maureen discussed the upcoming town meeting scheduled for May 12, where the budget will be presented.
    b. The group discussed the potential impact of the budget override failing, including possible cuts to library hours and programs.
    c. It was suggested to prepare talking points for the town meeting to emphasize the importance of the library to the community.
    d. The idea of creating bookmarks to distribute at the town meeting was proposed.

3. Building Maintenance
    a. A contract has been signed with ATE Painting for exterior work on the library, which must be completed by June 30.
    b. Updates on the lamppost repairs were provided, with an estimate of $6,500 for the work.
    c. Compliance with fire safety regulations was confirmed.

4. Library Policies
    a. The group discussed the library's social media policy and agreed to comply with the town's existing policy without rewriting it.

5. Library Updates and Community Engagement
    a. Maureen shared updates on community recognition programs for patrons who contribute to the library.
    b. Plans for summer reading programs were discussed, including a donation from Jenepher Spencer for an ice cream truck at an upcoming event.
    c. A patron reached out regarding the possibility of designating the library as a local landmark to access Community Preservation Act funds; Amy to conduct further research before next meeting

Action Items

1. Budget Preparation: Maureen and Amy to finalize talking points and prepare materials (bookmarks) for the town meeting. Maureen will also identify potential patrons who might speak at town meeting as advocates for funding library services.
2. Social Media Policy: Maureen to implement the compliance statement regarding the town's social media policy.
3. Local Landmark Designation: Amy to investigate the process and implications of designating the library as a local landmark. Trustees discussed a few local contacts who might have helpful information.
4. Grant Applications: Maureen to investigate potential ADA grants available to the library from the state.

Conclusion

The meeting concluded at 7:57pm with a consensus to reconvene on May 21, 2025, to discuss the outcomes of the town meeting and any further actions required.